Job Description

Title: Regional Academy Lead

Responsible to: Head of Talent & Coaching, Pentathlon GB

Location: The role will encompass specific regional activity combined with regional and national camps (to be confirmed in advance)

Salary: £TBC per annum

Applications (CV and cover letter) to be sent to: pathway@pentathlongb.org

Closing deadline for applications: 17:00 hrs, Friday 14 August 2020

Job purpose and key relationships

- To support the aims and objectives of the talent pathway through managing the development of identified athletes within a Regional Academy.
- Maintain high levels of communication with athletes, parents, talent hubs and other stakeholders.
- Work closely with all members of the talent team to ensure the objectives of the role are delivered.

Key responsibilities and priorities

1. Administration, Planning and Communication

   - Working closely with the Talent Pathway Coordinator and Pathway Manager ensure all the administration requirements for the Regional Academy are met.
   - Be the first point of contact for all administration matters pertaining to the Regional Academy.

2. Pathway Coordination & Athlete Management

   - Working closely with the PGB Talent Team to ensure identified athletes are monitored and supported through their individual development plan.
   - Work closely with the Regional Chair and Regional Coordinator to ensure alignment across the region in relation to competitions and camps specific to identified athletes within the regional academy. Attend quarterly Regional Liaison Group meetings with other members of the RLG to feed into Pathway Management discussions.
   - Ensure high levels of communication are maintained with athletes, parents, education providers and other identified stakeholders within the Regional Academy.
   - Support and contribute to the development of the Regional Academy structure through collaboration and support with fellow Regional Academy Leads.
3. Coaching

- Act as the Regional Academy Manager and/or Head Coach in respect of Regional Academy camps and competitions.

- Work closely with other Regional Academy Leads to provide high quality coaching for Regional and National camps.

- Work closely with the Regional Coordinator to support local coach development at identified opportunities within the year.

- Commit to attending Regional Academy and coach development opportunities delivered through PGB.